

***Background and objectives of the call***

CoARA is a large coalition gathering 399 organisations from 33 countries. On 1<sup>st</sup> December 2022, the CoARA Constitutive Assembly appointed ESF Science Connect to host and coordinate the Coalition's secretariat.

Considering the broad variety of members and topics to be addressed, it makes sense to widen the operational support to include organisations **bringing insight and knowledge of their own institutional and/or geographical setting(s) (and the capacity to link with them)**. Mobilising additional (in kind) resources would also allow to **strengthen the operational capacity** to support the Coalition, its governance, and Working Groups.

**ESF Science Connect is therefore calling for organisations volunteering to provide support the setting up and operations of the Coalition's secretariat.**

***Eligible organisations and competencies***

Any (*validated or to be validated*) signatory of the Agreement on Reforming Research Assessment by the call deadline is eligible to volunteer.

ESF Science Connect welcomes any competency relevant to scientific secretarial support. However, experience in i) coordination and management of Working Groups and communities of practice and, ii) communication, dissemination, and stakeholder engagement will be particularly valued.

***How to volunteer?***

E-mail to [info@coara.eu](mailto:info@coara.eu) a pdf document explaining how the organisation can contribute to the CoARA secretariat, describing:

- Implication in, and knowledge of, their institutional landscape (max. 1 page);
- Their capacity and experience in secretarial support of types of bodies similar to CoARA; planning and organising a programme of activities; supporting the setting up and operations of Working Groups (max. 1 page);
- Their capacity and experience in stakeholder engagement and in communication and dissemination activities (max. 1/2 page);
- Their commitment on (in kind) contribution to undertake tasks for an initial period of up to 9 months, noting that no dedicated budget is currently available (expressed in budget and/or person.months - max. 1/2 page).

Deadline for volunteering: Thursday 19 January at 16.00 CET (Paris, Brussels)

***Selection of volunteers***

The CoARA Steering Board will select volunteers based on their capacity and experience to support the CoARA secretariat, on their level of commitment as well as on the complementarity of profiles of the organisations to be involved.

The secretariat will inform organisations participating in the call of its outcome in due course.